

**RSU 54/MSAD 54**

**Meeting of Board of Directors  
September 5, 2019, 7:00 p.m.  
Skowhegan Area High School**

A regular meeting of the Board of Directors of Maine School Administrative District No. 54 was held on September 5, 2019, at 7:00 p.m. at Skowhegan Area High School. Maryellen Charles\* was absent.

\*excused

1. Call to Order

The Chair called the meeting to order at 7:00 PM.  
Flag Salute followed.

2. Good News and Recognitions

There were no scheduled presentations for this meeting.

3. Approval of the Minutes – 8/22/19

**ON A MOTION BY Jennifer Poirier, seconded by Derek Ellis, the Board voted to approve the minutes of the Board of Directors' meeting of 8/22/19, into the public record. (953 yes)**

4. Communications

a. Letters

The Superintendent acknowledged and accepted a letter of resignation from Darcy Surette, Cornville Board Member.

The Superintendent acknowledged and accepted a letter of resignation from Dolores Trask, Ed Tech at Bloomfield Elementary School.

b. School Personnel – There were no school personnel who wished to speak.

c. Visitors – There were no visitors who wished to speak.

5. Committee Reports – There were no committee reports.

6. Superintendent’s Report

a. Vacancies, nominations, recommendations

**ON A MOTION BY Jean Franklin, seconded by Theresa Howard, the Board voted to approve nominations page 1, 2, 3 and 4. (953 yes)**

b. Report on Assessments Payments to Date

The Superintendent shared that as of September 5, 2019, Cornville, Mercer, Norridgewock and Smithfield were current on their assessment payments, with September due on the 20<sup>th</sup>. Canaan and Skowhegan were outstanding for July, August and September. Assessments are due on the 20<sup>th</sup> of each month.

c. Update on the Opening of School

The Superintendent shared that the opening school went smoothly and there were no major busing issues.

d. Approval of 457 Plan

The Superintendent requested the Board’s approval to adopt and direct TSA Consulting to establish an “eligible deferred compensation plan” under Section 457(b) of the Internal Revenue IRC (“IRC”) for eligible district employees to participate in should they chose to do so.

**ON A MOTION BY Jean Franklin, seconded by Harold Bigelow, the Board voted to adopt and direct TSA Consulting to establish an “eligible deferred compensation plan” under Section 457(b) of the Internal Revenue IRC (“IRC”) for eligible district employees to participate in should they chose to do so. (953 yes)**

e. Vote to Issue Warrant for Bond Issue for 11/5/19 Referendum

The Superintendent requested the Board’s approval of the warrant and notice of election for the November 5<sup>th</sup> referendum election for the purpose of approving the issuance of bonds or notes of the District for minor capital

project purposes, including the renovation track facility, soccer field irrigation system and high school auditorium renovations.

**ON A MOTION BY Michael Lambke, seconded by Derek Ellis, the Board voted that the warrant and notice of election of Maine School Administrative District No. 54 presented to the meeting be approved and that a referendum election for the District be called for November 5, 2019 for the purpose of approving the issuance of bonds or notes of the District for minor capital project purposes as described therein.**

**FURTHER VOTED that the Notice of Public Hearing presented to the meeting be approved and that a public hearing on the issuance of bonds or notes for minor capital project purposes be held on October 3, 2019 at 6:30 PM as provided therein.**

**(953 yes)**

f. Change SAHS Parent/Teacher Conference dates from 10/23-10/24 to 10/9-10/10

The Superintendent acknowledged a calendar change that has been made at the high school for Parent/Teacher Conferences in October from October 23 and 24. In order to allow time for discussion before the ranking period ends, P/T Conferences will take place on October 9<sup>th</sup> and 10<sup>th</sup>.

g. Other

The current enrollment as of 9/5/19 is 2,280. This report does not include Pre-K at this time.

7. Assistant Superintendent and Support Services Manager

The Assistant Superintendent updated the Board on various activities taking place in the schools, including Civil Rights Training with Brandon Baldwin from the Attorney General's Office, and Campus Safe Training, which will be implemented in early October.

The Support Services Manager reported no major issues with the start of school. Vacancies remain for one bus driver and a mechanic.

8. Old and Unfinished Business

There was no old or unfinished business discussed.

9. Introduction of New Business

There was no new business discussed.

10. Adjournment

The Board adjourned at 7:37 p.m.

Respectfully Submitted,

Brent H. Colbry, Superintendent of Schools